

Turnaround: four  
weeks

**Primary Tenant**

Name \_\_\_\_\_

Identity no. \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_

**Subtenant**

Name \_\_\_\_\_

Identity no. \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Citizenship \_\_\_\_\_

(filled in by non-Nordic citizens)

**Reason for subletting** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of university and program/course

\_\_\_\_\_

\_\_\_\_\_

**Is the primary tenant taking at least 15 higher education credits at the University of Gothenburg or Chalmers University of Technology during the term of subletting?**

Yes

No

**The apartment to be sublet and the terms and conditions of subtenancy.**

Address \_\_\_\_\_

Apartment No. \_\_\_\_\_

Rent SEK/month (12-month rent) \_\_\_\_\_

Tenancy from \_\_\_\_\_ to \_\_\_\_\_

Included in rent:  Electricity  Heating/hot water  Furniture and fittings

This application is valid only on condition that SGS Studentbostäder grants approval.  
See other provisions relating to subletting below.

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Signature Primary Tenant

\_\_\_\_\_  
Signature Subtenant

**SGS Studentbostäder approval**

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Signature SGS Studentbostäder

It is important that you read the information on the next page and submit a complete application. An incomplete application will not be processed.

## Information about subletting and application

- When submitting the application, the primary tenant is required to include verification regarding study or internship in another location, verification of a break in university studies, a doctor's certificate, verification of military service, etc. Verification provided must be personal and must state your name and the period covered by the certificate of verification.
- If you wish to sublet your apartment in order to cohabit with someone else on a "trial basis" we ask you to submit a copy of your cohabitant's tenancy agreement/purchase agreement. Subletting due to cohabiting on a trial basis can be granted for 12 months.
- The subtenant is required to attach a current certificate of grades, certificate of admission or other verification that proves that they are studying at The University of Gothenburg or Chalmers University of Technology.
- NOTE! An application without the required verification is incomplete and will not be processed.
- Subletting can be granted for a maximum of one year. The period may be shorter depending on the reasons stated in the application. You must have lived in your apartment for at least 6 months prior to subletting and intend to return after the subletting period. You must have our approval to sublet.
- Subletting can be approved for a maximum of two periods with at least one year between the two periods. An exception to this rule can be made regarding mandatory internships linked to studies.
- The landlord will verify the information provided in your application regarding school, landlord, etc.

Read about how we handle your personal data on [www.sgs.se/](http://www.sgs.se/) About personal data.

## After the application has been processed

- If the application is approved the primary tenant him/herself signs an agreement with the same person stated in the application and on the same terms as in the application. Be sure to include the terms of your tenancy agreement and check Other Tenancy Terms below.
- If, during the second subletting period, the primary tenant does not take at least 15 higher education credits at The University of Gothenburg or Chalmers University of Technology, the primary tenant will automatically be granted exemption from the study requirement during the term of subletting. This exemption will be included in the maximum exemption period granted.

## Terms of tenancy

- The primary tenant has full responsibility for the apartment and for ensuring that rent is paid to the landlord, SGS Studentbostäder, during the subletting period.
- Rent is payable in advance and must be in SGS Studentbostäder's Bank Giro account no. 602-9797 by the last weekday in each month at the latest, regardless of whether the tenant has received payment notification.

## Other terms of tenancy

- The terms and conditions of the applicable sections of the primary tenancy agreement apply to this agreement. The primary tenant is obliged to provide the subtenant with a copy of the tenancy agreement.
- If the primary tenant has an electricity or telephone subscription that may be used by the subtenant, the parties should reach an agreement on how such fees will be regulated in relation to electricity and telephone service providers.
- For furnished apartments, the subtenant undertakes to take due care of furniture and fixtures and is liable for compensation for any damage that cannot be attributed to normal wear and tear.
- Subletting does not entail any contractual relationship between the property owner and the subtenant. The subtenant does not have the right to invoke the agreement or payment of rent to support transfer of the primary tenancy agreement to his/her name.
- The tenancy agreement may not be transferred to another subtenant or third-party tenant without the prior consent of the primary tenant and the property owner or – where possible – with the approval of the Rent Tribunal.
- If the cost of rent, heating or electricity increases in the primary tenancy agreement, it will increase by the same monthly amount in the subletting agreement.